



Community Services (CHC02)

**Certificate III in Aged Care
Work (CHC30102)**

**Nationally accredited training
From The Australian Salesmasters
Training Company**



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About

The Australian Salesmasters Training Company

Since 1985, The Australian Salesmasters has been coaching and counselling both individuals and companies in the field of improvement.

More recently, as a Registered Training Organisation (RTO # 6854) we have assisted a multitude of small, medium and large businesses grow with their Government Funded Training Programs.

Currently delivering programs in all States of Australia, The Australian Salesmasters motto of "don't blame them...TRAIN THEM" has been adopted by many of the nation's most progressive companies.

THE QUALIFICATION

This training is based on the National Community Services/ Aged Care competency standards and reflects nationally endorsed industry requirements. The purpose of this training package is to provide training to direct care workers in aged care services. These workers provide services to aged people and the ultimate goal of this relationship is a state of health, well being and independence appropriate to the aged person's needs and desires. Services are also delivered within policy and procedure frameworks of accredited aged-care facilities.

Why use Australian Salesmasters?

It is an undisputed fact that people enjoy their work better and are more efficient and productive when they are well skilled in what it is that they need to do.

The Australian Salesmasters has been delivering learning and development programs both nationally and internationally since 1985. More recently, as a Registered Training Organisation, RTO # 6854, we have been focused on delivering how to strategies and tactics in workplace training, productivity, performance and leadership effectiveness solutions. All these solutions are based on nationally agreed industry standards and are personalised depending on the clients needs.

We are keen to assist you and your people achieve their full potential and better align individual goals and competencies with organisational objectives. The results are measurable and lead to sustained improvements in your organisation.

All our trainers are Government accredited and have vast practical and theoretical knowledge on the programs they facilitate. All programs are experiential and a variety of training mediums are used.

At the Australian Salesmasters, you'll partner with a company that has been at the cutting edge of employee learning and development for over 20 years.

Program Objectives

Programs are designed to build and sharpen critical skills and knowledge required to positively impact on the outcomes of your business.

After successful completion of the modules in this qualification, and related assessment tasks, candidates should be able to:

- Provide personal care
- Provide support to an older person
- Participate in the work environment
- Support the older person to meet their emotional needs
- Respond effectively to difficult or challenging behaviour
- Participate in safety procedures for direct care work
- Assist with self medication
- Work effectively with culturally diverse clients and co-workers
- ...plus much more

Course Overview

This course has been developed to provide team members in the Aged Care and Community Care sector with the latest skills, knowledge and thinking for existing or aspiring team members to expand their capabilities. Units from within the course have been designed for application in all aged care.

Career Opportunities

This course provides training for aged care workers in hostels, nursing homes, group homes and supported accommodation services. This certificate enables people to gain employment in home and community care funded agencies that have frail aged and younger people with disabilities in their client group.

Entrance Requirements

Participants must have sufficient spoken and written English skills to satisfy the requirements of the role and enable them to benefit from the skill development occurring during their training.

Participants must also have sufficient maturity to undertake the role of the direct care worker which requires insight and problem solving abilities usually only gained with life experience. Early school leavers may find it difficult to meet these requirements. Applicants must attend selection interviews.

Traineeship: Students must be employed by an Aged Care Work employer. Minimum work hours: 15 hours per week.

Induction and Enrolment

A representative of The Australian Salesmasters will meet with you at an agreed time to induct you into this course. You may complete the enrolment documentation immediately following your induction or at another time specifically set aside for enrolment.

Accreditation

The Certificate III in Aged Care Work is nationally accredited through the Vocational Education Training and Advisory Board (VETAB).

Course Duration

This course offers flexibility to enable candidates to complete the course in 6 months. Nominal duration is 12 months.

Skills Recognition/Prior Learning

Previous learning undertaken at another learning organisation may entitle a participant to entry into the program with some credit/s.

Alternatively, if a participant can provide evidence that shows that they have the required skills and knowledge they may be able to have that learning recognised without having to complete all of the training offered by Australian Salesmasters and the employer.

Further details are available in the Australian Salesmasters Candidate Handbook.

Delivery Method

Delivery will comprise supervised on-the-job training plus structured classroom training experiences.

Distance learning via the internet is also available in selected modules.

Pathways to Further Study

Participants successfully completing this course may apply for entry into the Certificate IV in Aged Care Work in training organizations where this is delivered.

Assessment Method

Assessment will be undertaken in accordance with the relevant applicable legislation.

A variety of assessment methods may be used including:

- Classroom assessment activities
- Project-work
- Classroom assessment activities
- Simulation
- Demonstration
- Oral and written activities via the classroom
- Written activities via the internet

Policies and Procedures

The policies and procedures applicable to this course are set out in the Australian Salesmasters Candidate Handbook.

A copy of the handbook will be given to you at your enrolment. Please discuss any questions you may have in relation to these policies and procedures with your trainer or supervisor.

Course Structure

CHC30102 – Certificate III in Aged Care Work

13 units are required for this qualification (9 core units and 4 elective units).

9 Core units are:

CHCAC1C	Provide support to an older person
CHCAC2C	Provide personal care
CHCAC3C	Orientation to aged care work
CHCAC6C	Support the older person to meet their emotional and psychosocial needs
CHCAC15A	Provide care support which is responsive to the specific nature of dementia
CHCCOM2B	Communicate appropriately with clients and colleagues
CHCINF8B	Comply with information requirements of the aged care and community care sectors
CHCOHS302A	Participate in safety procedures for direct care work
CHCORG3B	Participate in the work environment

4 Elective units are:

<input type="checkbox"/>	CHCAC17A	Support the older person to maintain their independence
<input type="checkbox"/>	CHCCS405A	Work effectively with culturally diverse clients and co-workers
<input type="checkbox"/>	HLTCSD6A	Respond effectively to difficult challenging behaviour
<input type="checkbox"/>	CHCCS304A	Assist with self medication

Qualifications

As part of the Australian Qualifications Framework this program is nationally recognised. On successful completion candidates will be awarded the Certificate III in Aged Care Work (CHC30102).

Further Information

For further information regarding this course contact
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