



- FACT SHEET -

FNS40604 Certificate IV in Financial Services (Accounting)

Course Includes:

- Training by Government accredited, highly qualified trainers
- All module assessments
- E-book monthly on topic to assist your career
- Set of 12 CD's to assist you in course/career delivered during program
- Flexibility of delivery mode
- Comprehensive workbooks with additional information to assist you in your career

This qualification provides the skills and knowledge for an individual to be complete in the financial services accounting and/or supervision with the need to apply discretion and judgement. Work would be undertaken in the accounting roles. Individuals may have some responsibility for others and provide or hold specific coordination or support responsibilities within their team.

Content

The course is nationally accredited and recognised. It consists of a set of competencies that highly skilled accounting team members should possess. These competencies relate to the areas of:

- Maintaining financial records
- Preparing financial reports
- Creating/ using spreadsheets
- Managing budgets
- Maintaining asset and inventory records
- Producing job costing information

Purpose

The purpose of the training program is to develop the skills and knowledge of a finance team member specialising in accounting.

Program Benefits

- Gain nationally recognized qualification
- Improved ability to service customer needs
- Increased financial skills
- Development of financial skills
- Maximised usage of planning strategies
- Understanding of financial industry

Units/Modules covered

- FNSICIND401B Apply principles of professional practice to work in the financial services Industry
- FNSICGEN301B Communicate in the workplace
- FNSIGEN302B Use technology in the workplace
- FNSICGEN304B Apply health and safety practices in the workplace.
- FNSACCT401B Process business tax requirements
- FNSACCT402B Produce job costing information
- FNSACCT403B Prepare operational budgets
- FNSACCT404B Make decisions within a legal context
- FNSACCT405B Prepare financial statements
- FNSACCT406B Maintain asset and inventory records
- BSBITU402A Develop and use complex spreadsheet
- BSBFIA301A Maintain financial records
- FNSACCT407B Setup and operate a computerised accounting system

Prerequisites

Participants must be over 18 years old.

Delivery Methods

This course is able to be completed via face to face learning or at your own pace via distance learning. Study wherever, whenever you want.

Assessment

Assessment is comprised of written tasks, practical demonstrations and 3rd party observations. Candidates will be given assessment tasks to complete during the course.

Recognition of Prior Learning (RPL) and Mutual Recognition

Recognition of Prior Learning is given as well as competencies gained through other formal study.



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The training you need to excel in Financial Industry.

