



## - FACT SHEET -

# TLI 30107 Certificate III in Transport and Logistics (Warehousing and Storage)

### Course Includes:

- Training by Government accredited, highly qualified trainers
- All module assessments
- E-book monthly on topic to assist your career
- Set of 12 CD's to assist you in course/career delivered during program
- Flexibility of delivery mode
- Comprehensive workbooks with additional information to assist you in your studies



NATIONALLY RECOGNISED  
TRAINING

### The Australian Salesmasters Training Company

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This qualification is relevant to all team members who receive, control, dispatch goods coming into or going out of stores or warehouses.

**The training you need to excel in the Warehousing and Storage industry.**

### Content

This is a nationally accredited and recognised program. It consists of 21 units of competency that people working in the warehousing and storage industry should possess. These competencies relate to the areas including:

- Handling cargo/stock
- Safety management
- Work effectively with others
- Customer service skills
- Load handling
- Communication/ calculation
- Quality
- Teamwork
- Resource management

### Purpose

The purpose of the training program is to develop the skills of your team and to put into place a culture of continuous improvement.

### Program Benefits

- Cost neutral
- Heightened OHS awareness
- Increased productivity
- Reduced staff turnover
- Improved overall industry knowledge
- Improved business outcomes
- Fewer mechanical breakdowns

### Units covered

- TLID107C Shift materials safely
- TLID207C Shift a load using manually-operated equipment
- TLIE307C Participate in basic workplace communication
- TLIF107C Follow occupational health and safety procedures
- TLIF207C Conduct housekeeping activities
- TLIG107C Work effectively with others
- TLIL107C Complete workplace orientation/ induction procedures
- TLIA1107A Package goods
- TLI1207A Pick and process orders
- TLIA1307C Receive goods
- TLI2107C Dispatch stock
- TLID307D Handle dangerous goods/ hazardous substances
- TLIE807C Process workplace documentation
- TLIF307C Apply accident-emergency procedures
- TLIA1507A Complete receipt/ dispatch documentation
- TLIA1607A Use inventory systems to organise stock control
- TLIA1807A Organise dispatch operations
- TLIA1907A Organise receipt operations
- TLIA3907B Receive and store stock

- TLIF407C Organise occupational health and safety in the workplace
- TLIG207C Lead a work team or group

### Prerequisites

Participants must be over 18 years old.

### Delivery Methods

This course is able to be completed via face to face learning or at your own pace via distance learning. Study wherever, whenever you want.

### Assessment

Assessment is comprised of written tasks, practical demonstrations and 3<sup>rd</sup> party observations. Candidates will be given assessment tasks to complete during the course.

### Recognition of Prior Learning (RPL) and Mutual Recognition

Recognition of Prior Learning is given as well as competencies gained through other formal study.

